



Historic Preservation Board

Date: June 7, 2016

Time: 6:00 p.m.

Location: 57 E. First Street, Lower Level Council Chambers

Members Present	Members Absent	Staff Present	Guests
Janice Gennevois, Chair Wendy Mack-Allred, Vice Chair Jim Taylor Greg Marek Louise Swann Annalisa Alvrus, Ph.D. Laura Schaffer-Metcalf, Ed.D.		John Wesley Kim Steadman Wahid Alam	Vic Linoff Christine Close Eric Shuckerow Theresa Jones

1. Call meeting to order

Chair Gennevois called the meeting to order at 6:04 p.m.

2. Approval of the May 3, 2016 regular meeting minutes

First Motion made by Vice-chair Mack-Allred to approve the minutes as amended and seconded by Board member Taylor to approve both the May 3 meeting minutes.
Motion carried 7-0

3. Miscellaneous Items from the Audience

None.

4. Hear a presentation, discuss, and provide staff comments on a Certificate of Appropriateness for property at 722 N. Grand

Staff member Wesley provided some background on the request. The applicants for the Certificate of Appropriateness have purchased this home and are remodeling it. They have worked with Kim Steadman as the case planner to resolve most of the issues. The one remaining issue that staff has been struggling with is whether or not to allow the carport to be converted to a garage. Staff is asking for review and comments from the Board to help with this final decision.

Rick Shuckerow and Theresa Jones, property owners, 722 N. Grand, made a presentation. In response to a question from Chair Gennevois, Teresa confirmed they are not, at this time, modifying any windows. Mr. Shuckerow provided the Board with information about the property, reviewed their proposed conversion, and pointed out the number of ranch homes in the neighborhood with a garage. Ms. Jones further pointed out the safety concerns with a carport verses a garage.

Board member Marek asked the applicant to confirm that they will not be changing the roof line, they will be using compatible materials, and that the garage will be setback from the front of the house. Mr. Shuckerow confirmed these items stating his plan to use block on each side of the opening for the garage door.

Chair Genevois asked about the plans to enlarge the kitchen window on the north side of the house. Eric stated that because of a vent they will actually be adding a small window just like the existing window to give more light to the kitchen.

A majority of the Board members expressed their support for allowing the carport to be converted to a garage with the conditions as confirmed by Board member Marek.

5. Review, discuss and provide comments on the draft Historic Landmark Sign Ordinance

Staff member Wesley provided a brief overview of what has transpired with this proposal since the last meeting. The working group reviewed the initial draft, made some modifications, and provided that to the full Board for review and discussion at this meeting. Also, a presentation was made to the Council Community and Cultural Development Committee on Monday, June 6 to gauge their support for such an ordinance. The three Councilmembers on the committee do support the ordinance and would like to see it finished this fall. Staff member Wesley stated he did have to inform the Committee there was a need to work with the Zoning Administrator and the City Attorney's Office to ensure the ordinance meets all legal requirements. Given the work being done on the overall sign code, this may take longer to complete.

Board member Marek stated he had talked to the staff in Tucson, whose ordinance the Mesa ordinance is being modeled after, and was told they have no legal concerns due to the Reed case. In response to questions from Board members, Board member Marek stated that having the designation will put a hold on any demolition, that there will be some kind of plaque added to the sign to designate its historic landmark status, that height and payment of fees are specific issues that have not yet been addressed.

Board member Marek directed the other board members to the questions posed in the draft ordinance that the working group was looking for answers to. With regards to Section C. 3. of the draft ordinance, Board member Taylor stated that what is being requested in some of the statements is somewhat ambiguous and suggested more specific wording could be used. Board member Alvrus suggested that this section be re-organized to a sign must be either a, b, c, or d and that this must be documented as stated in d and maintained as stated in f.

The Board discussed the question of whether or not to allow replica signs and decided to eliminate this provision. Board member Marek pointed out some questions that will have to be answered by City staff and the other questions in the draft for the Board to consider and provide feedback on.

Board member Taylor pointed out that in Section B. 2. one of the required standards is the sign is in "working order." He thought it would be important to define this. If the sign historically had motion or animation, did that have to work, or was it enough for just the lights to work?

Staff member Wesley reviewed the coming steps. Board members will provide any further comments by e-mail to Mr. Wesley. The working group will take these comments and prepare a revised draft. Mr. Wesley will get that draft in front of the Zoning Administrator and City Attorney's office and request comments. The hope is that these will be minimal, can easily be addressed and we can have a final ordinance for consideration by the HP Board in September or October, the Planning and Zoning Board in October, and the Council before the end of the year.

Vic Linoff addressed the Board and reviewed the background of the Tucson ordinance. He stated it is not really about signs but about maintaining a historic asset.

6. Updates on ongoing items:

- a. Downtown façade improvement, colonnade removal, and historic designation

Board member Marek stated that Jeff McVay had made a presentation to the Community and Cultural Committee on Monday. They discussed the latest policy ideas for these two programs. There is still no funding dedicated to either one. Mr. Wesley pointed out the Committee asked Mr. McVay to continue to develop the programs and suggested that once they have a program they can fully support they can consider a budget allocation from contingency funds.

b. Westside Clark local historic district designation progress

Staff member Wesley stated he had received information from the neighborhood on the signatures they have collected to date. That is being mapped so we can determine what is still needed to meet ordinance requirements to move the application forward.

c. Southwest corner of Mesa Drive and University (Site 17)

Chair Genevois stated some public meetings have been scheduled for July and August to get public input on the proposal.

d. Certificates of Appropriateness cases

Staff member Wesley described the cases staff is working on at this time that were included in the packet material.

- i. 458 N. Grand – fence and arbor; Chair Genevois stated she had heard from a neighbor who had concerns. Board member Marek stated it appears to just be a fence that is easily removed and does not affect the house.
- ii. 116 N. Fraser Dr West – demo and enlarge garage; Board member Marek stated the roof needs to stay the same and Board member Shaffer-Metcalf stated the materials need to stay the same.
- iii. 656 N. Macdonald – room addition; Board member Marek asked about the statement in the application regarding the shake shingles. Staff member Steadman said he would follow up on that issue.

e. Historic preservation contractor

Staff member Wesley updated the Board on the progress of getting a contract HP professional to assist staff. It looks like the budget will provide \$50,000 for this contract position. Based on that a request for services has been prepared and sent out. Once responses are received those will be reviewed and a selection made.

Board member Marek expressed his desire that the Board be involved in the selection. Board discussion ensued as to how this might happen. Mr. Wesley agreed to provide a means of Board input to the selection.

7. Updates on Museums, Exhibits, Committees and Events related to Historic Preservation

Vic Linoff addressed the Board and mentioned work Ron Peters is doing to bring in a contractor for the colonnade, the sale of Bill Johnsons with an agreement to donate the sign, and the Homeowners Expo on Saturday following the Historic Preservation Conference.

8. Board Member comments, questions, and future agenda items

Staff member Wesley mentioned the Council will be holding their regular meeting on Tuesday, July 5, the same night as this Board's next meeting. He stated to ensure there is not a conflict the meeting will be posted as starting at 6:15.

9. Adjournment

Chair Gennevois adjourned the meeting at 7:57 pm.

First Motion made by Board member Marek and seconded by Board member Swann.
Motion carried 7-0

Supporting data is available for public review in the Planning Division,
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

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